



## La Ronde is looking for a Communications Intern

Non-paid internship

Schedule: flexible (part-time)

Starting date: May 2019

### Mandate

The Intern will assist the Communications Manager and contribute to the execution of media campaigns for La Ronde and L'International des Feux Loto-Québec.

### Key Responsibilities

- Work directly with the Communications Manager to develop PR campaigns, communications strategies and media events;
- Prepare pitches and newsletters;
- Manage media and charity ticket requests;
- Assist with the coordination of media events, visits and shooting;
- Review communication material;
- Collaborate to the creation of social media content;
- Update the media lists;
- Prepare PR reports, track media coverage and follow industry trends;

### Qualifications

- College or University undergraduate in communication, marketing or related field;
- Proficient in Microsoft Office Suite;
- Strong communication ability in French and English (oral and written);
- Excellent organizational skills and ability to take initiative;
- Ability to work under pressure;
- Creativity and problem-solving aptitude
- Attention to details;
- Team player;

To apply: Please send your résumé to [kthevenin@sftp.com](mailto:kthevenin@sftp.com).